

Michael Neeley, D.D.S., P.A.

9301 North Central Expwy., Suite 585, Dallas, Texas 75231

Dear Insured Patient,

As a courtesy our staff will *assist* you with your insurance policy. We accept most dental insurances and will file claims for your eligible dental services. Insurance is considered a supplemental aid in meeting your dental expenses. Normally, it does not pay everything on some services, and none at all on others. Each patient has individually chosen their policy. Therefore, every plan may differ even though it may be with the same insurance company.

The estimate given to us by your insurance company is not guaranteed, and subject to change. Your **estimated** amount will be due in full at the time the services are rendered. Please keep in mind that you are responsible for any and all charges not paid by your insurance company. It is recommended that you familiarize yourself with your coverage's limits and exclusions.

Insurance claims are filed daily. All claims not paid within 45 days of the date filed are due in full from the patient. This applies even if the claim is in the appeals process. The office will let you know by sending you a statement if any such bills occur. Any unsolved balances past 90 days will be sent to collections. We offer many payment plans to assist you with large balances.

Please remember, it is your responsibility to let our staff know before your scheduled appointment any changes with your insurance status.

I have read and agreed to the above Dental Insurance Policy.

Signature

Date