

Neeley Dental Group
9301 N. Central Expwy., Suite #585
Dallas, TX 75231
214 -521 -3148

Important Notice for All Patients

We request that a 48hr. notice be given, if unable to keep your scheduled appointment.

Broken & No Show Appointments

We consider an appointment broken when a patient fails to give a **48 hour notice** or a failure to show up for their scheduled appointment.

1st Missed Appointment – Given as a courtesy, we do understand things sometimes happen that are out of our control. Patients will be notified via telephone, email or text of their first missed appointment. This will be recorded in the patients chart.

2nd Missed Appointment– Due to an increase in patient no shows and last-minute cancellations the office has implemented a no show/cancellation fee of \$35. If you cannot make your appointment you must contact our office and cancel 48 hours or more in advance or you will be charged a fee of \$35.

Print Patient Name: _____ **Date:** _____

Patient or Guardian Signature: _____ **Date:** _____